

## Town of Naicam Policy Manual

<i>POLICY TITLE:</i>  <b>DELEGATION POLICY</b>	<i>POLICY NUMBER:</i>  <b>76/2010</b>	<i>EFFECTIVE DATE:</i>  <b>March 9, 2010</b>
<i>ORIGIN:</i>  <b>Administration</b>	<i>ADOPTED BY COUNCIL ON:</i>  <b>March 9, 2010</b>	<i>AMENDED DATE:</i>  November 14, 2017 Res 355/17

**Purpose:**

To allow Council meetings to be more time efficient.

- (1) The RCMP Reports are to be done with the other Committee Reports, thereby necessitating only one motion to adopt all reports.
- (2) Building Permits are to be approved by the Building Committee.
- (3) The CAO is allowed to approve, without any further approval from Council, the following items:
  - Basic Hall rental rate for non-profit organizations
  - Porta-potty rental
  - Employee annual holiday allocation
  - Use of Thompson Meats lot/Pavilion for Annual Co-op BBQ & ACU Hot Dog Day
  - Use of sidewalks for annual Grade 5 Street Festival
  - Annual application for a summer student
- (4) The CAO is allowed to approve the following items, subject to Council approval of the accounts payable list:
  - Bill Brown Bursary (\$300.00) & presenter
  - School Yearbook Ad
  - Annual donations – Music Festival \$160
    - Crime Stoppers \$100
    - YBEX Awards \$200
    - Legion Poppy \$25 – Town contribution
    - Legion Wreath \$40 –Ambulance contribution