

# Town of Naicam Policy Manual

<i>POLICY TITLE:</i> <b>WATER AND SEWER LINE REPAIR POLICY</b>	<i>POLICY NUMBER:</i> <b>05/2018</b>	<i>EFFECTIVE DATE::</i> June 12, 2018
<i>ORIGIN:</i> <b>Chief Administrative Officer</b>	<i>ADOPTED BY COUNCIL ON:</i> June 12, 2018	<i>AMENDED DATE:</i>

## **Purpose:**

To provide a guideline for staff regarding water and sewer line repairs and are subject to any other agreement or resolution of Council.

## **Scope:**

That Section 25(2) of *The Municipalities Act* provides the following:

*As a term of supplying the public utility service to the parcel of land, the council may make the owner of the parcel of land responsible for the costs of the construction, maintenance, repair and replacement of the portion of the service connection from the main line of the system or works to the boundary of the street, road or easement.*

And Section 25(3) *The Municipalities Act* provides as follows:

*If the council acts pursuant to subsection (2), the costs mentioned in that subsection are an amount owing to the municipality by the owner of the parcel of land.*

## **General Guidelines:**

1. It is the responsibility of the property owner to maintain the water line to the property line, except for the curb stops. It is the responsibility of the property owner to maintain the sewer line to the sewer main.
2. It is the responsibility of the property owner to contact a Plumber and Public Works to ensure both are present at the time of the repair to ensure location of the blockage or break is clearly defined.
3. The property owner shall hire a contractor to complete the work on his/her property. The Public Works Foreman will inspect the line before the trench is backfilled to ensure the work meets Town specifications.
4. Replacement or repair of curb stops shall be done by the Town at no cost to the property owner.
5. The Town shall pay the costs of cleaning the sewer main line.

6. The property owner shall pay the costs of cleaning or unplugging the sewer connection to the sewer main.
7. The Town of Naicam Public Works may complete sewer cleaning work at a minimum fee of \$250.00 per hour, plus applicable Goods and Services Tax, on Monday through Friday, during regular working hours. In the event that a water or sewer line problem is encountered after hours or on a weekend, the on-call employee shall attend to the problem, at a minimum fee of \$375.00 per hour. The individual shall be advised of this fee prior to the Town completing the work. Public Works has the discretion to refuse to enter a property to complete water and/or sewer line work.