

A BYLAW OF THE TOWN OF NAICAM, IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR THE LICENSING AND REGULATION OF BUSINESS PREMISES ACCESSED WITHIN THE SAID TOWN, IN ACCORDANCE THE MUNICIPALITY ACT AND ANY AMMENDMENTS THERETO.

The Council of the Town of Naicam enacts as follows:

Title

1. This Bylaw shall be known as The Business Licence Bylaw.

Purpose:

2. The purpose of this Bylaw is to licence businesses in the Town of Naicam, so as:
 - (a) to regulate businesses;
 - (b) to ensure compliance with land use and building regulations;
 - (c) to facilitate planning decisions.

Definitions:

3. In this Bylaw:
 - (a) "business" means a business within the meaning of The Municipality Act, but does not include any business licenced under the General Licensing Bylaw;
 - (b) "Town" means the Town of Naicam;
 - (c) "person" shall mean and include an individual, a group of two or more individuals, and a corporation.

Licence Required:

4. No person shall carry on any business in the Town without a licence.

Application:

5. A person must apply in writing to the Town for a licence, and the application must include all requested information including as indicated on Schedule "A"
 - (a) Name, occupation and address of the applicant;
 - (b) The nature of the business for which the licence is required;
 - (c) The place where the business is to be carried on;
 - (d) The area of the premises where the business will be carried on.

Licence Fee:

6. A person must pay the fee provided for in Schedule "B" when applying for a licence. No licence will be issued until the said fee has been paid.

Premises Licenced Separately:

7. If a business is carried on at more than one location, a person must obtain a licence for each location. A licence issued under the provisions of this Bylaw, is only valid at the location for which it is issued.

Provincial Licence Required:

8. A licence will not be issued under this Bylaw to any person required by law to obtain a provincial licence, until the person has first provided the required provincial licence to the Town. Any licence issued under this Bylaw, without the person first obtaining the required provincial licence is invalid.

Duration of Licence:

9. Every licence shall be for One (1) year from January 1st in the current year to December 31st of the same year. Any licence issued after January 1st is only valid to December 31st of the same year.

Renewal:

10. A person must renew their licence annually in the manner prescribed by the Town.

Discontinuance or Change:

- 11. (1) A person must notify the Town if:
 - (a) A business is being discontinued;
 - (b) either the size or nature of the business is changing.
- (2) A person must apply for a licence if:
 - (a) the business is relocated;
 - (b) the business is being purchased or taken over by a new person.

Licence to be Displayed:

- 12. A licence issued under this Bylaw must be displayed in a prominent place at the place of business for which the licence was issued.

Zoning and Building Standards:

- 13. The issuing of a licence to a person does not relieve that person of the responsibility of conforming with any zoning, building, plumbing and other requirement of the Town.

Distress:

- 14. The Town may collect a licence fee that remains unpaid for 14 days after it becomes payable, with costs, by distress under the provisions of the Urban Municipality Act, 1984.

Appointment of Inspectors:

- 15. The Town Administrator or designate will act as an inspector for the purpose of enforcing this Bylaw.

Inspections:

- 16. For the purpose of ensuring compliance with this Bylaw, an inspector may, at any reasonable time, enter and inspect any business.

Offenses and Penalties:

- 17. Every person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than:
 - (a) \$1000.00 in the case of an individual; and
 - (b) \$2,500.00 in the cases of a corporation.

Coming into Force:

- 18. This Bylaw shall come into force and take effect upon approval of the Town of Naicam Council.

Repealed:

- 19. Bylaws No. 8/98 & 9/98 are hereby repealed.

Read a first time this 12th day of January, 2016
 Read a second time this 12th day of January, 2016
 Read a third time this 12th day of January, 2016

Deputy Mayor

Chief Administrative Officer

(Seal)

Certified a true copy of Bylaw 1/2016
 Passed by the Town of Naicam Council on
 January 12th, 2016.

Chief Administrative Officer

TOWN OF NAICAM BUSINESS LICENCE APPLICATION

Date: _____

Name of Organization:

Type of Business:

Business Civic Address:

Business Mailing Address:

Business Phone Number:

Business Cell Phone Number:

Business Email Address:

Business Website Address:

Business Contact Name:

Advertising on the Town of Naicam website is included with the Business Licence. Please check the information you wish to have advertised on the website:

- Name of Organization
- Type of Business
- Business Civic Address
- Business Mailing Address
- Business Phone Number
- Business Cell Phone Number
- Business Email Address
- Business Website
- Business Contact

Schedule "B"
To Bylaw No. 1/2016

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| Local Business Licence Fee | \$25.00 |
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| Out of Town Business Fee | \$25.00 |
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It is understood there will be no prorating for Business Fee.